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Date: 5/13/2025

Attn: Safety-Sensitive Employees

Subject: Fitness for Duty

This memo serves as a reminder that safety-sensitive employees are prohibited from performing any duty assignment unless they are healthy and deemed *fit for duty*. It is your personal and professional responsibility to ensure that you are capable of performing your duties in a safe and legal manner before accepting a duty assignment. Please see TNA GENERAL OPERATIONS MANUAL Section S Pg 1.

If you are unable to perform your duties for any reason, you must immediately notify your supervisor and decline the scheduling assignment. Prompt notification is critical so that appropriate scheduling adjustments can be made by the company.

Thank you for your attention to this important matter and for your continued commitment to maintaining the highest safety standards.

Sincerely,
Eva Lincke
Assistant Chief Pilot & Safety Consultant, TransNorthern Aviation
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